

Terms of Reference: Skills Adviser – Vanuatu

Location	Pacific-based preferred (other locations may be considered)
Duration	24 months with option to extend
Supervisor / Manager	Skills Strengthening Manager

Pacific Australia Skills

Pacific Australia Skills is a significant Australian investment which stands to make a major contribution to supporting social and economic growth in the region through strengthening the skills and training sector across the Pacific and Timor-Leste. Pacific Australia Skills builds on the achievements of 17 years of Australian Government support for skills and training in the Pacific.

Objectives of the Role

To support implementation of the Pacific Australia Skills Vanuatu Country Strategy and annual work plan, Pacific Australia Skills is seeking to engage multiple Skills Advisers to provide longer-term technical and capacity development support across priority skills areas.

Skills Advisers will be recruited across a range of priority skills areas, currently including:

- Agriculture
- Building and Construction
- Hospitality
- Tourism
- Language, Literacy, Numeracy and Digital Literacy (LLND)

Applicants may have expertise in one or more of these priority areas, with Skills Advisers providing support across different skills areas as required by evolving program and partner needs.

The Skills Adviser reports to the Skills Strengthening Manager to develop and implement activities that include training, coaching and mentoring of partner trainers to support improvements in curriculum, learning materials and resources to ensure training and delivery meets the requirements of the Vanuatu Qualifications Authority.

The Skills Adviser needs to be self-directed and able to work in remote and often difficult locations.

Roles and Responsibilities

- Provide advice and practical solutions to support partner training providers to meet national regulatory requirements for registration, accreditation, training delivery and administration.
- Under the direction and guidance of the Skills Strengthening Manager assist with the mentoring, coaching and support of partner institution staff in the development and delivery of training that complies with national regulatory requirements and meets industry demand.
- Where allocated support the facilitation of locally-led skills development and systems strengthening activities that support national and partner skills development priorities and align with program outcomes.
- Lead and manage effective teaching and learning within classroom, workplace, simulated and online learning environments utilising flexible, blended and inclusive techniques.

- Provide advice and support to strengthen partnerships with local industry and community and other local stakeholders as and when required.
- Provide information as required to support reporting, strategic communications, and planning, monitoring, evaluation and learning requirements.
- Actively participate in staff meetings, vocational networks, professional practice meetings and other activities relevant to the role.
- Develop and implement Recognition of Prior Learning (RPL) strategies where appropriate.
- Other tasks as required to support the implementation of work plan activities for Pacific Australia Skills Vanuatu.

Selection Criteria

Essential Experience and Knowledge

- Demonstrated experience in the delivery of vocational training and assessment, along with a minimum of 2 years relevant industry experience in priority sectors.
- Current knowledge of training packages and experience using a wide range of flexible and effective learning methodologies and the ability to implement these in a cultural and inclusive manner.
- Demonstrated skills in mentoring and/or coaching others to facilitate capability development and support change in a culturally sensitive manner.
- Proven ability to work collaboratively and ethically with local skills development partners, government and stakeholders on quality skills improvement initiatives
- Understanding of and commitment to Gender Equality, Disability and Social Inclusion (GEDSI), Child Protection, Prevention of Sexual Exploitation, Abuse and Harassment (PSEAH), prevention of human trafficking, environmental protection, anti-corruption and other DFAT safeguarding policies.
- DT Global strongly encourages applications from individuals with diverse backgrounds including first nations, diverse SOGIESC and people with disabilities.
- People with lived experience of the regions in which Pacific Australia Skills operate are strongly encouraged to apply.

About DT Global

DT Global is shaping a future where sustainable development and innovation empower individuals, communities, and nations. We work in partnership with local stakeholders to foster inclusive prosperity, social equity, and environmental stewardship. Our global team of 2,500 staff and experts work in over 90 countries to solve complex problems in the peacebuilding, governance, economic development, environment, and human development sectors. With a track record of technical excellence and more than 60 years of international development experience and relationships, we deliver innovative solutions that transform lives.

For more information, please see www.dt-global.com

Other Information

Amendments to the position's terms of reference may be made during the period of the engagement as required.

DT Global Asia Pacific Pty Ltd is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, sex, sexual orientation, veteran status, gender identity, or national origin. DT Global Asia Pacific Pty Ltd prohibits discriminating against employees and job applicants who inquire about, discuss, or disclose the compensation of the employee or applicant or another employee or applicant.

Our organisation is committed to child protection and safeguarding the welfare of children in the delivery of our international development programs. Recruitment and selection procedures reflect this commitment. We are committed to safety and the prevention of sexual abuse and harassment, child protection and bribery prevention.

We want to engage with the right people to deliver our client programs. As part of our approach you will be subjected to formal background screening, criminal record checks, employment verification, and periodic

compliance checks. All our staff receive safety, compliance and safeguards training and are responsible for contributing to a safer working culture.